



smatsa

HM.00-13/51
10 JUL 2019

INVITATION TO TENDER 97/U/19

Name of contracting authority, Address and Web page:	Serbia and Montenegro Air Traffic Services SMATSA LLC Trg Nikole Pasica 10, 11000 Belgrade, Republic of Serbia www.smatsa.rs
Category of of contracting authority:	Other
Type of public procurement procedure:	Low value public procurement
Type of procurement by sort and Name and code from the Common Procurement Vocabulary:	Services - Aviation English Courses for Air Traffic Control Officers 80490000 - Operation of an educational centre
Type of criteria, criteria elements for contract award:	Lowest Total Offered Price
Obtaining Tender Documents, i.e. Internet address where Tender Documents can be accessed:	Tender Documents can be downloaded from the Public Procurement Portal (http://portal.ujn.gov.rs), as well as from the Contracting authority's web page (www.smatsa.rs).
How to submit a bid:	<p>A bid, along with the relevant documents, is to be submitted by the Bidder directly or through postal services, in a closed envelope or box, sealed in such manner that during bid opening it can be determined with certainty that it is being opened for the first time.</p> <p>At the reverse side of the envelope or box, the name and address of the Bidder must be indicated. In case that bid is submitted by a group of bidders, it must be indicated on the envelope that it is a group of bidders and indicate the names and addresses of all participants in the joint bid.</p> <p>The Bid should be submitted at the address of the Serbia and Montenegro Air Traffic Services SMATSA, Llc., at Trg Nikole Pašića 10, 11000 Belgrade, Republic of Serbia bearing a visible note: "Bid for the Public Procurement of Service - 97/U/19, Aviation English Courses for Air Traffic Control Officers – DO NOT OPEN". All bids that arrive at contracting authority address untill 10.00 am (CEST) on 30/07/2019 regardless of the method of delivery shall be considered as timely bids.</p> <p>A bid which was not received by the Contracting Authority within the indicated deadline shall be considered untimely. Untimely bids shall be returned to the bidder unopened, after the bid opening procedure.</p>

Place, time and manner of bid opening:	The bid opening procedure shall be carried out on 30/07/2019 at 10.20 am (CEST) , after Bid submission deadline at the address of the Contracting authority, as indicated in this Invitation.
Conditions under which bidder representatives may participate in the bid opening procedure:	Bidder representatives that wish to participate in the bid opening procedure must provide written authorizations for participation in the bid opening procedure, directly, at the beginning of the public bid opening procedure.
Decision-making deadline:	10 days from the date of the bid opening procedure.
Contact person:	<u>tender@smatsa.rs</u>

PUBLIC PROCUREMENT COMMITTEE 97/U/19

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